

APPLICATION FOR EMPLOYMENT

Aptora Corp.
8877 Bourgade Street
Lenexa Kansas 66219

APPLICANT INFORMATION			
Today's Date:		Social Security Number:	
Driver's License #:	Issuing State:	Driver's License Expiration Date:	
Last Name:		First:	Middle:
Permanent Address:			Apt.:
City:	State:	Zip:	<input type="checkbox"/> Own <input type="checkbox"/> Rent
Day-Time Phone:		Extension:	Eve. Phone:
What position you are applying for:			
Summarize special skills qualifications:			
Do you hold any special licenses or certifications? <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, please explain?			
GENERAL INFORMATION			
Date you can start:		Hours available:	
Salary/wage desired:		Referred by:	
Do you have reliable transportation: <input type="checkbox"/> Yes <input type="checkbox"/> No		Vehicle license plate number:	
In case of an emergency, contact:		Relation:	Phone:
Ever had your driver's license revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No		Ever had a trade license revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever been convicted of a crime? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, explain:			
Do you have any college or specialized education? <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, please explain:			

FORMER EMPLOYERS – PLEASE LIST THE LAST THREE

Company Name:	Phone:	Position:
Address:		Wage:
Date Started:	Date Ended:	Supervisor's Name:
Company Name:	Phone:	Position:
Address:		Wage:
Date Started:	Date Ended:	Supervisor's Name:
Company Name:	Phone:	Position:
Address:		Wage:
Date Started:	Date Ended:	Supervisor's Name:

PERSONAL REFERENCES

Name:	Relation:	Phone:
Name:	Relation:	Phone:
Name:	Relation:	Phone:
Name closest relative not living with you:		

AUTHORIZATION FOR PRIOR EMPLOYER TO RELEASE INFORMATION

I, _____ (print your name), hereby authorize any investigator or duly accredited representative of Aptora Corp., bearing this release to obtain any information from schools, residential management agents, employers, criminal justice agencies, or individuals, relating to my activities. This information may include, but is not limited to, academic, residential, achievement, performance, attendance, personal history, disciplinary, arrest, and conviction records. I hereby direct you to release such information upon request of the bearer. I understand that the information released is for official use by [employer] and may be disclosed to such third parties as necessary in the fulfillment of official responsibilities. I hereby release any individual, including record custodians, from any and all liability for damages of whatever kind or nature which may at any time result to me on account of compliance, or any attempts to comply, with this authorization.

I hereby certify that I have completed this application in a full and truthful manner. I understand that should I be hired for employment by this company, it will be done so only on a ninety (90) day probationary period. This company is an equal opportunity employer.

Signature: _____ Today's Date: _____

INTERVIEW NOTES - FOR INTERNAL USE ONLY

Interviewed By:	Interview Date:	Suitability:
<input type="checkbox"/> Verified References <input type="checkbox"/> Verified Phone/Address <input type="checkbox"/> Verified Driving Record <input type="checkbox"/> Hired, Start Date:		

